

Quest HR Consulting Ltd (Company Number: 9902529), registered address: Lower Langley Cottage, Milson, Worcestershire, DY14 0BS is the data controller.

Your Privacy

The following Privacy Policy sets out the personal data that we collect about you as a customer, stakeholder, or other interested party and refers to our commitment to treat this information with the utmost care and confidentiality. Your data will never be used to sell, rent or trade with other email lists for marketing purposes; we are committed to maintaining the trust and confidence of visitors to our website, our customers, partners and suppliers.

Collection and Use of Personal Information

Personal information can be defined as any information that may be used directly or indirectly (when combined with other information) to identify you, such as: your name, title, phone number, email address, mailing address, comments you make on our website or social media platforms.

In general, you can visit our website without giving us any personal information.

Your information:

Once we have established contact, we will ask you for your information, such as: your name, job title and contact details. In general, we collect information from you when you contact us regarding a quotation, website visit or advice request. On receipt of your positive consent, your information will be:

- used to send newsletters/greetings occasionally
- used to provide information on products or services that you request from us, where you have consented to be contacted for such purposes
- used to notify you about changes to our services or offers
- used to carry out our obligations arising from any contracts entered between us
- protected against any unauthorised or illegal access by internal or external parties

Your data will not be:

- communicated informally
- stored for more than a specified amount of time to comply with our service commitments to you and to enable us to provide you with ongoing products and services as agreed, and to process payments associated with this
- not accessed by any other companies, as direct links will not be used on our website

Data Storage

We will always ensure that your information is treated securely and adequately protected in accordance with this Privacy Policy.

Although transmission of information via the internet is not completely secure, once we receive your information, we use strict procedures and security features to assist in preventing unauthorised access.

Any third party working on behalf of Quest HR Consulting Ltd who may have access to information which you give to us are required to keep that information secure and confidential and to use it for no other purpose than to carry out the services they are performing for Quest HR Consulting Ltd.

All data is wholly stored in the UK and will not be transmitted outside the EEA.

Data Breach

In the unlikely event that our systems are breached, we will inform the ICO immediately and adhere to their guidelines.

Access to your Data

If you would like to access the personal data we hold – to amend or delete any information - please email giles@questhr.co.uk and we will endeavour to do this within 14 days of your request.

Your Consent

By using our website and by giving us your information, you consent to the collection and use of the information you provide to us as outlined in this Privacy Policy. If our Privacy Policy changes at any time, we will publish those changes on this page.

If you have any questions or concerns regarding our Privacy Policy, data collection or use of your personal information, please contact giles@questhr.co.uk.